

# THE NEW COLLEGE

(AUTONOMOUS)

Sponsored by : THE MUSLIM EDUCATIONAL ASSOCIATION OF SOUTHERN INDIA  
(AFFILIATED TO THE UNIVERSITY OF MADRAS & ACCREDITED BY NAAC WITH 'A' GRADE)



"ASSOCIATION GARDENS", Old No.87 / New No.147, Peters Road, Royapettah, Chennai - 600 014. TAMILNADU, INDIA.  
Phone : +91 44 2835 1269 / +91 44 2835 0297

**Dr. S. BASHEER AHAMED**, M.A., M.Phil., B.Ed., Ph.D.,  
PRINCIPAL

Date : .....

## SUMMARY OF IQAC MINUTES AND ACTIONS TAKEN (2020-2021)

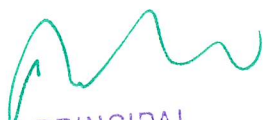
S. No.	Date	Venue	Agenda	Actions Taken
1	21.09.2020	IQAC Room	Preparation of AQAR	<ol style="list-style-type: none"><li>1. Department Aids were entrusted with the work of collecting the required data from their respective departments for the submission of AQAR</li><li>2. Data Coordination Team members were assigned the duty of preparing Google Classroom for all the required data for the submission of AQAR</li></ol>
2	28.09.2020	IQAC Room	Discussion on Curricular Aspects and any other Matter	<ol style="list-style-type: none"><li>1. Departments were instructed to reduce the fee for Value Added Courses to attract more numbers of students to make use the chances of enhancing different skills.</li><li>2. Departments were requested to give attention in incorporating Gender, Cross cultural issues in Value Based Education and so on in the syllabuses.</li></ol>
3	29.09.2020	IQAC Room	Status of Criterion III and any other Matter	<ol style="list-style-type: none"><li>1. Departments were asked to increase the number of outreach programs</li><li>2. Research Policy was drafted and uploaded in the college website.</li><li>3. Seed Grant Projects were encouraged among students and faculty members by increasing the amount sanctioned from the management.</li></ol>

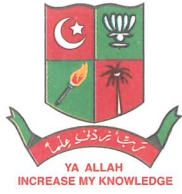
  
Director

INTERNAL QUALITY ASSURANCE CELL  
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S. No.	Date	Venue	Agenda	Actions Taken
4	02.10.2020	IQAC Room	Status of Criterion V Student support & Progression and any other Matter	Steps were taken to revive Students Alumni Association and arrange for some programs for them
5	10.05.2021	Zoom Platform	AQAR 20-21 preparation and SSR submission	Encouraged students to learn through online Platforms : SWAYAM – NPTEL, Coursera and edX
6	04.06.2021	Zoom Platform	Conduct of BOS for all the Departments and Preparation for SSR	1. Board of Studies Meetings of all the departments were conducted and the Documents along the minutes and reports were sent to Controller of Examinations by the departments. 2. Controller of Examinations was requested to convene Academic Council meeting immediately.
7	04.08.2021	IQAC Room	Seed Grant Presentation and Selection of Researchers	Seven Faculty members and Two PG students were shortlisted for the Seed Grant to be given by the Management to pursue project works based on the recommendations of the expert committee of Centre for Multidisciplinary Research & Innovation (CMRI)

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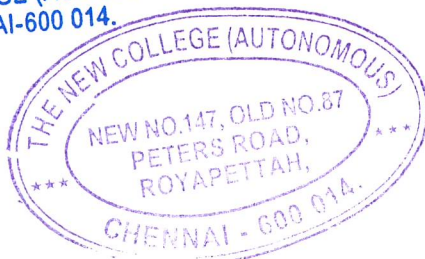
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S. No.	Date	Venue	Agenda	Actions Taken
8	04.09.2021	IQAC Room	Enquiry of Status of SSR Preparation	An analysis was carried out by IQAC taking into account the data related to the seven criteria, received from all the departments and decided to enhance the score of every criterion as the result of the analysis was not as expected.
9	04.10.2021	IQAC Room	Conduct of Online classes and any other matter	<ol style="list-style-type: none"><li>1. Google Classrooms for every course were created by the Web team and they were passed on to the respective HODs to be shared to the individual teachers, who were supposed to deal with the courses.</li><li>2. Even though it was a pandemic situations many programmes through online platforms were conducted.</li></ol>
10	21.10.2021	IQAC Room	Criterion V – Student Support and Progression	<ol style="list-style-type: none"><li>1. Criterion V team members conducted a camp involving some faculty members and staff of the college to help students to get applications for Post Matric Scholarship October 2020 tentatively on 27.10.2020 to 29.10.2020 and make them fill in the presence of faculty members.</li><li>2. Training programmes were conducted for the faculty members, who were in charge of teaching Employability skills courses.</li></ol>

  
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S. No.	Date	Venue	Agenda	Actions Taken
11	16.11.2021	IQAC Room	Preparations for Self-Study Report (SSR)	Google Classrooms were created by the IQAC to collect data related to each criterion with necessary templates under the name of Assignments.



  
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